

City of Edna Bay - Special Meeting

1 — Meeting Date, Place and Call to order:

This Special Meeting was held on Wednesday, October 16th, 2019 at Edna Bay School.
Mayor Poelstra called the meeting to order at 6:07 PM.

2 — Roll Call:

Tyler Poelstra	- Mayor / City Council	(Present)
Karen Williams	- Vice Mayor / City Council	(Present)
Myla Poelstra	- Clerk + Treasurer / City Council	(Present)
Mike Williams	- City Council	(Present)
Sandy Henson	- City Council	(Present)
Doris Greif	- City Council	(Present)
Lee Greif	- City Council	(Present)

2.1 — Public Participants:

Katie Buss John Dodson Joe Wargi

3 — Consent Agenda:

A: Approval of Meeting Agenda:

The current agenda was read by Councilor (Mrs.) Poelstra.

Consensus of the public attendants was taken in favor, and no objections were noted.

Motion:

Mayor Poelstra moved to accept the consent agenda.

- *Seconded by Councilor (Mrs.) Williams*
- **Approved by unanimous vote of the council**

3.1 — Business:

Special Business:

- a: *Revisit Breakwater Repairs Proposal, Discussion and Decision.*
- b: *Revisit Resolution #2019-21 For Sole Source of Breakwater Repairs, Discussion and Decision.*
- c: *First Reading of Non-Code Ordinance #19-20 for Breakwater Repairs, Discussion and Decision.*
- d: *Approval of Final Payment for CSL work on EDB-11-18-C106, Discussion and Decision.*

4 —

Special Business

Item A – Revisit Breakwater Repairs Proposal...:

Mayor Poelstra displayed an E-mail from Jere Crew on the overhead projector for those in attendance to review, and read it back to those in attendance. The E-mail notified the City that Jere would be unable to perform repairs on the breakwater soon enough to meet the City's timeline and immediate need for repairs.

Mayor Poelstra discussed conversation he had with Alaska Commercial Divers regarding their repairs quote. ACD is able to combine travel to another project with this repair project, which will reduce the cost of the project below the level required for Certified Payroll. Their quote has been reduced to \$24,950.00.

Consensus of those in attendance was taken in favor of requesting Alaska Commercial Divers perform emergency repairs on the Edna Bay breakwater, no questions or objections were noted.

Motion:

Councilor (Mr.) Greif moved to accept Alaska Commercial Divers quote #1380 A21 for \$24,950.00 for Emergency Breakwater Repairs.

- *Seconded by Mayor Poelstra*
- **Approved by unanimous vote of the council**

A basic City sole source contract document has been prepared for this repair proposal for ACD to sign and accept which details a basic scope of work for the amount they have quoted to complete the work. Draft contract EDB-11-18-C107 was projected on the overhead and reviewed with those in attendance.

Consensus of those in attendance was taken in favor of accepting contract EDB 11-18-C107 as presented, no questions or objections were noted.

Motion:

Mayor Poelstra moved to approve EDB-11-18-C107 as presented.

- *Seconded by Councilor (Mrs.) Poelstra*
- **Approved by unanimous vote of the council**

Item B – Revisit Resolution #2019-23 For Sole Source of Breakwater Repairs....:

Resolution #2019-21 was projected on the overhead and read back to those in attendance. It was agreed that the original language of the document was specific and forms a clear justification for Sole Source repairs to be conducted, with only the contractor name needing amendment to specify Alaska Commercial Divers.

Consensus of those in attendance was taken in favor of accepting resolution #2019-23 as presented, no questions or objections were noted.

Motion:

Mayor Poelstra moved that we adopt Resolution #2019-23, a resolution of the City Council of the City of Edna Bay certifying the justification of a sole source procurement for immediate repairs to the Edna Bay Floating Breakwater.

- *Seconded by Councilor Henson*
- **Approved by unanimous vote of the council**

Item C – First Reading of Non-Code Ordinance #19-20 NCO for Breakwater Repairs....:

Draft non-code ordinance #19-20 NCO was displayed on the overhead and read aloud to this in attendance.

The ordinance includes the addition of \$5000.00 for Docks to replenish the budget after conducting the emergency breakwater repairs.

Consensus of those in attendance was taken in favor of accepting non-code ordinance #19-20 as presented, no questions or objections were noted.

Motion:

Mayor Poelstra moved to adopt the first reading of non-code ordinance #19-20 NCO as presented.

- *Seconded by Councilor (Mr.) Greif*
- **Approved by unanimous vote of the council**

Item D – Approval of Final Payment for CSL work on EDB-11-18-C106....:

Mayor Poelstra explained that CSL Farm & Services has invoiced the City for \$2500.00 for road work that was completed on C106 prior to their request to terminate the contract. The Council must vote to pay the charges before payment can be submitted.

Consensus of those in attendance was taken in favor of paying \$2500 to CSL Farm & Services for work completed on EDB 11-18-C106, no questions or objections were noted.

Motion:

Mayor Poelstra moved to accept invoice #20227 from CSL Farm & Services for \$2500.00 for work completed on EDB-11-18-C106.

- *Seconded by Councilor (Mr.) Greif*
- **Approved by unanimous vote of the council**

5 – Persons to be Heard:

None.

Adjournment

Mayor Poelstra moved that the meeting be adjourned.

Motion seconded by Councilor (Mrs.) Williams.

Meeting adjourned at 6:38 PM.